



GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za

RE-ADVERTISEMENT

Greater Letaba Municipality invites suitably qualified, experienced, and committed individuals to apply for the following position:

CHIEF FINANCIAL OFFICER

(Performance-based permanent contract)

REMUNERATION PACKAGE: R 907 864. 00 - R 1 037 559. 00 - R 1 150 465. 00 p.a

(Total remuneration package will be paid as per the applicable Regulation on Determinations of Upper Limits for senior managers)

REQUIREMENTS:

A Bachelor's Degree or equivalent tertiary qualification in Accounting, Finance, Commerce or Economics. A minimum of 5 years' experience gained in the middle management position in local government or similar environment. A postgraduate degree in the relevant field will be an added advantage. A Qualification relating to the National Treasury Competency Requirements for Senior Officials i.e., CPMD/MFMP/ELMDP will be an added advantage. A code EB driver's license. Computer literacy.

KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Must have a thorough understanding and knowledge of the local government financial environment and administration including MFMA, Treasury Regulations, Supply Chain Management, working experience in GAAP and GRAP and other related legislation and policies. Strategic Leadership and management, Strategic financial management, Financial and performance reporting, risk and change management, and stakeholder relations.

KEY PERFORMANCE AREAS:

The successful candidate will be responsible and accountable for the following: An economical; effective; efficient and accountable administration. Managing the municipality's administration in accordance with the Municipal Systems Act and other legislations applicable to local government. Implementing the municipality's Integrated Development Plan (IDP), and monitoring progress with the implementation of the plan. Managing the provision of services to the local community in a sustainable and equitable manner. Appoint staff other than those referred in section 56 of the Municipal Systems Act. Maintaining discipline of staff, promoting sound labour relations and

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compliance by the Municipality with applicable labour legislation. Advising the political office bearers. Developing and maintaining a system whereby community satisfaction with Municipal services is assessed. Implementing National and Provincial legislation applicable to the Municipality and performing other function that may be assigned by the Municipal Council. Administering and implementing the Municipality's By-laws and other legislations. Being responsible for all income and expenditure of the Municipality, all assets, the discharge of liabilities and proper diligent compliance with applicable Municipal Finance Management Act. Implementing strategic goals of the municipality through cooperation and innovative teamwork.

INTERNS: FINANCE (FIVE POSITIONS)

Salary: R100 000-00 P.A. (24 Months contract)

Requirements: Bachelor's Degree or National Diploma in Accounting, Auditing or equivalent finance related qualifications. The interns will be expected to sign an internship agreement in addition to the employment contract.

Internship overview: •The MFMP is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of Municipal Budget, Treasury Office and Auditing which is governed by Municipal Finance Management Act. The programme has a logical training sequence that builds on the skills and competencies acquired during University and University of Technology training. The programme is expected to end with the awarding of each intern with a professional qualification in Municipal Finance Management Programme (MFMP) Certificate.

NB: The candidate should be unemployed and should not have participated in an internship of similar nature before.

Greater Letaba Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender, and disability) in the municipality through filling of this position. Candidates whose appointment promotes representation will receive preference. The municipality reserves the right not to fill the advertised position.

Applications should be submitted on an official application form obtainable from the municipal website (www.greaterletaba.gov.za) / Greater Letaba municipality offices and must be accompanied by comprehensive curriculum vitae, certified copies of qualifications, Identity Document and driver's license, where necessary. Short listed candidates will be required to produce original copies of qualifications and identity document on or before the appointment.

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NB: When you apply for this post, you give the municipality consent to process your personal information. The successful candidate will be subjected to security vetting, required to submit disclosure of financial interest, be expected to sign an employment contract and performance agreement. Recommended candidates will be subjected a competency assessment test. (For CFO Position)

Correspondences will only be entered into with short listed candidates. Applicants will be penalized for canvassing. Those who applied previously need not to re-apply. (For CFO Position)

Please forward all applications to: **The Municipal Manager, Greater Letaba Municipality, P.O. Box 36, Modjadjiskloof 0835**, or applications may be hand delivered at the **Municipal Offices. Civic Centre, Botha Street, Modjadjiskloof**. Faxed or e-mailed applications will not be considered.

Enquiries must be directed at 015 309 9246/7/8.

Closing date: 22 December 2022, 12H00.

**ACTING MUNICIPAL MANAGER
SEWAPE M.O**

