



GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za

RE-ADVERTISEMENT

Greater Letaba Municipality invites suitably qualified candidates to apply for the following position:

SENIOR MANAGER: COMMUNITY SERVICES

(Performance-based permanent contract)

REMUNERATION PACKAGE: R 907 864. 00 - R 1 037 559. 00 - R 1 150 465. 00 p.a

(Total remuneration package will be paid as per the applicable Determinations on Upper Limits
Gazette No. 47538 of 18 November 2022)

MINIMUM REQUIREMENTS:

A minimum qualification of a bachelor's degree in social sciences / Public Administration / Law or equivalent tertiary qualification. Five (5) years' experience at a middle management level and have proven successful institutional transformation within public or private sector. A Qualification relating to the National Treasury Competency Requirements for Senior Officials i.e CPMD/MFMP/ELMDP will be an added advantage. A code EB driver's license. Computer literacy.

KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Understanding of council operations and delegation of powers as well as health service management, cemetery management, public safety and parks and recreation management. Must possess proven skills in respect of planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

KEY PERFORMANCE AREAS:

Provide strategic leadership in line with waste management, libraries, sports and recreation, traffic management, social development, maintenance of parks, and cemeteries. Prepare and submit reports to the Municipal Manager and relevant political structures so that they are informed of the issues regarding community services directorate. Formulate policies relating to social services, community development, environmental health and disaster management. Responsible for overall administration and management of the community services directorate. The successful candidate shall report to the Municipal Manager.

"To be the leading municipality in the delivery of quality services for the promotion of socio-economic development"

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SENIOR MANAGER: DEVELOPMENT AND TOWN PLANNING

(Performance-based permanent contract)

REMUNERATION PACKAGE: R 907 864. 00 - R 1 037 559. 00 - R 1 150 465. 00 p.a
(Total remuneration package will be paid as per the applicable Determinations on Upper Limits Gazette No. 47538 of 18 November 2022)

MINIMUM REQUIREMENTS:

A minimum qualification of a bachelor's degree in Architect /Town and Regional planning/ Development studies / Economics / Development Economics or equivalent tertiary qualification. Five (5) years' experience at a middle management level and have proven successful Professional Developmental / Town and Regional Planning experience. A Qualification relating to the National Treasury Competency Requirements for Senior Officials i.e., CPMD/MFMP/ELMDP will be an added advantage. A code EB driver's license. Computer literacy.

KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Good knowledge of SCM Regulations and PPPF Act 2000 (Act No.5 of 2000). Knowledge of geographical information systems. Knowledge of spatial, town and development planning. Must have extensive knowledge of the public office environment. Must possess proven skills in respect of planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

KEY PERFORMANCE AREAS:

Provide strategic leadership in Development and Town Planning directorate. Responsible for development planning, LED, land use management and planning human settlement. Administration and development of Spatial Development Framework and related Town Planning functions. Develop and maintain GIS. Formulation of development policies, strategies and action plans. Stimulate the local economy by promoting job creation, investment and the development of SMME's, marketing and Tourism. The successful candidate shall report to the Municipal Manager.

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Greater Letaba Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender and disability) in the municipality through filling of this position. Candidates whose appointment promote representation will receive preference. The municipality reserves the right not to fill any of the advertised positions.

Applications should be submitted on an official application form obtainable from the municipal website (www.greaterletaba.gov.za) / Greater Letaba municipality offices and must be accompanied by comprehensive curriculum vitae, certified copies of academic qualifications(*including computer literacy certificate*), academic records, Identity Document and driver's license. Short listed candidates will be required to produce original copies of qualifications and identity document on or before the appointment.

NB: When you apply for this post, you give the municipality consent to process your personal information. The successful candidate will be subjected to security vetting, required to submit disclosure of financial interest, be expected to sign an employment contract and performance agreement. Recommended candidates will be subjected to competency assessment test.

Correspondences will only be entered into with short listed candidates. Applicants will be penalized for canvassing.

NB: Candidate who had previously responded to an advert that closed on the 26th May 2023 need not reapply as their application will still be considered.

Please forward all applications to: The Municipal Manager, Greater Letaba Municipality, P.O. Box 36, Modjadjiskloof 0835, or applications may be hand delivered at the Municipal Offices. Civic Centre, Botha Street, Modjadjiskloof. Faxed or e-mailed applications will not be considered.

Enquiries must be directed to Corporate Service/HR Offices at 015 309 9246/7/8.

Closing date: 15th June 2023 @ 12h00.


MUNICIPAL MANAGER
MR SEWAPE M.O

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