



GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za

Greater Letaba Municipality invites suitably qualified candidates to apply for the following positions:

TECHNICAL SERVICES DIRECTORATE

ASSISTANT DIRECTOR: INFRASTRUCTURE

Salary: R463 630. 44 per annum. (Excluding benefits)

Requirements: A Bachelor's degree or National Diploma in Civil Engineering. Certificate in MFMP/CPMD or ELMD will be an added advantage. A minimum of 04 to 05 years' experience in infrastructure related constructions and roads projects. A valid driver's license. Computer literacy. Knowledge of Local government legislations, policies and regulations.

Competencies: Good communications and interpersonal skills, Facilitation skills, Analytical skills, Organizing and planning skills, Team work, Report writing skills, be able to work under pressure and pay attention to details. Be willing to travel and work irregular hours.

Duties and Responsibilities: Ensure the provisioning of basic services and local infrastructure development. Ensure effectiveness and functionality of capital projects. Ensure compliance with all applicable legislations, policies and regulations. Advise the municipality on appropriate technical interventions and infrastructure related issues. Ensure the reduction of infrastructure backlogs. Effective management of personnel in the directorate. Responsible for performance and discipline of personnel in the directorate. Develops and prepares budgets for projects. Monitors the expenditure of the directorate. Develop the Infrastructure Refurbishment Maintenance Plan. Determines and present terms of reference for SCM on infrastructure related tenders Serve in Bid Committees. performs any duty as delegated by the Director: Technical Services.

ASSISTANT DIRECTOR: ELECTRICAL

Salary: R463 630. 44 per annum. (Excluding benefits)

Requirements: A Bachelor's degree or National Diploma in Electrical Engineering (Heavy Current) or Certificated Engineer (GCC). Certificate in MFMP/CPMD or ELMD will be an added advantage. A minimum of 04 to 05 years' practical experience of operation and maintenance in the Electrical Engineering environment. Valid driver's license is an essential requirement and advanced computer literacy.

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Responsibilities: Coordinate, plan and supervise the planning, operation and maintenance of the electrical infrastructure. Render financial management by drawing up proposed budget for the division. Ensure proper preventative maintenance for compliance with safety legislation. Promote a safe working environment by implementation of, and adherence to the Occupational Health and Safety (OHS) Act and Regulations. Ensure electrical equipment is safely tested and certified in terms of legislation.

PMU TECHNICIAN

Salary : R390 004. 56 per annum (Exclude benefits)

Requirements: A relevant B Degree or National Diploma in Civil Engineering. A minimum of 03 to 04 years' experience in Civil Engineering environment. Valid driver's license is essential. Advanced computer literacy.

Duties and Responsibilities: •Coordinate the Special Municipal Infrastructure Fund applications. •Coordinate and administer service agreements and contracts with contractors and consultants for each project. • Assess the socio-economic impact of MIG projects on communities•. Facilitation of backlog studies and environmental impact assessments of projects. Technical support and evaluation of proposed projects for alignment with the municipal's IDP and the Limpopo Employment Growth and Development Plan. •Conduct site visits to ensure compliance with business plan conditions. Manage cash flows and committed project expenditure. •Project: manage labour intensive projects in line with the EPWP.

DEVELOPMENT AND TOWN PLANNING DIRECTORATE.

ASSISTANT DIRECTOR: URBAN AND TOWN PLANNING

Salary: R463 630. 44 per annum (Excluding benefits)

Requirements: B Degree in Town/ Urban and Regional Planning • Certificate in MFMP/CPMD or ELMD will be an added advantage. Minimum of 04 to 05 years' experience and knowledge in land

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use management, planning legislation and land reform programmes • A valid driver's license • Registered or eligible to register with SACPLAN.

Competencies: Good communications and interpersonal skills, Facilitation skills, Analytical skills, Organizing and planning skills, Team work, Report writing skills, be able to work under pressure and pay attention to details. Be willing to travel and work irregular hours.

Responsibilities: Review of the Spatial Development Framework and Land Use Management Scheme • Development and maintenance of corporate GIS. Develop strategic programmes to advance spatial restructuring, support land reform initiatives and rural development • Evaluate and approve land use applications in terms of SPLUMA and other applicable legislation • Monitor the approval of building plans in accordance with National Building Regulation and Building Standards Act (Act 103 of 1977) • Formulation of policies relating to land use development and management. Monitor the identification, allocation and construction of low cost housing units. Reports to the Director: Development and Town Planning.

BUDGET AND TREASURY DIRECTORATE

INTERNS: FINANCE (FOUR POSITIONS)

Salary: R100 000-00 P.A. (Two year contract)

Requirements: Relevant B-Degree or National Diploma in Accounting, Auditing or equivalent qualification. The interns will be expected to sign an internship agreement in addition to the employment contract.

Internship overview: •The MFMIP is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of Municipal Budget, Treasury Office and Auditing which is governed by Municipal Finance Management Act, 56 of 2003 and logical reforms. •The programme has a logical training sequence that builds on the skills and competencies acquired during University and University of Technology training.

Greater Letaba Municipality is an equal opportunity affirmative action employer. It is the intention of the municipality to promote representation (race, gender and disability) through filling of these positions as such candidates whose appointment /promotion en-

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courages representation will receive preference. The municipality reserves the right not to fill any of the advertised position(s). Errors and Omissions excluded.

Interested individuals may send an application letter accompanied Curriculum Vitae and certified copies of qualifications. Short listed candidates may be required to produce original copies of qualifications.

Correspondences will only be entered into with short listed candidates. If you do not hear from us within 60 days after closing date, kindly assume that your application was unsuccessful. Applicants will be penalized for canvassing

Please forward all applications to: **The Municipal Manager, Greater Letaba Municipality, P. O Box 36, Modjadjiskloof 0835**, or hand delivered at the **Municipality, 44 Botha Street, Civic Centre, Modjadjiskloof** and no faxed or e-mailed applications will be accepted.

Enquiries: Mr. Mapatha S.P or Ms. Mahlagaume T.M @ 015 309 9246/7/8

Closing date: 11 May 2018

**Municipal Manager
Sirovha K.I.(Dr.)**

