



Greater Letaba Municipality

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RFQ003/2012

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 03 SEPTEMBER 2012 to:

Supply Chain Management Office 115, Civic Centre, Botha Street

Or

Faxed to: 086 510 2780 for Yvonne Ratlabala's attention AND WRITE RFQ No. ON YOUR DOCUMENTS

The following conditions will apply:

- ✓ Price(s) quoted must be valid for at least (30) days from date of your offer.
- ✓ Price(s) quoted must be firm and must be inclusive of VAT if the company is registered for VAT.
- ✓ A firm delivery period must be indicated.
- ✓ This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act and for this purpose the enclosed forms MBD2, MBD 4 & MBD6.1 must be scrutinised, completed and submitted together with your quotation.
- ✓ The successful provider will be the one scoring the highest points

NB: No quotations will be considered from persons in the service of the state

Failure to comply with these conditions may invalidate your offer

Kind regards

Mkansi H.T
Acting Municipal Manager

ALL CORRESPONDENCES TO BE ADDRESSED TO "THE MUNICIPAL MANAGER"

SCHEDULE

No	DESCRIPTION	QUANTITY
1	<ul style="list-style-type: none">➤ CONFERENCE FACILITY PACKAGE – FOR THREE (3) DAYS, ON THE THIRD DAY PLEASE QUOTE ON HALF DAY PACKAGE➤ ACCOMMODATION – FOR THREE (3) DAYS➤ DINNER – FOR THREE 3 DAYS➤ BREAKFAST➤ CHECK IN ON THE 10TH SEPTEMBER 2012 OUT 13 SEPTEMBER 2012	77