

GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za



VACANCY

Greater Letaba Municipality invites suitably qualified, experienced and committed individuals to apply for the following position:

CHIEF FINANCIAL OFFICER

(Five (5) years fixed term employment contract)

REMUNERATION PACKAGE: R 894, 447.00 - R 1 022 226.00 - R 1 133 463.00 p.a

(Total remuneration package will be paid as per the applicable Determinations on Upper Limits)

REQUIREMENTS:

A Bachelor's Degree or equivalent tertiary qualification in Accounting, Finance or Economics. A post-graduate degree in the relevant field will be an added advantage. A minimum of 5 years' experience gained in the middle management position in local government or similar environment. A certificate as prescribed by National Treasury, Government Gazette No. 29967 dated 15 June 2007 for Senior Officials i.e. CPMD/MFMP/ELMDP will be an added advantage. A valid driver's license.

KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Must have a thorough understanding and knowledge of the local government financial environment and administration including MFMA, Treasury Regulations, Supply Chain Management, working experience in GAAP and GRAP and other related legislation and policies. Strategic Leadership and management, Strategic financial management, Financial and performance reporting, risk and change management, and stakeholder relations.

KEY PERFORMANCE AREAS:

The successful candidate will be responsible and accountable for the following: An economical; effective; efficient and accountable administration. Managing the municipality's administration in accordance with the Municipal Systems Act and other legislations applicable to local government. Implementing the municipality's Integrated Development Plan (IDP), and monitoring progress with the implementation of the plan. Managing the provision of services to the local community in a

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sustainable and equitable manner. Appoint staff other than those referred in section 56 of the Municipal Systems Act. Maintaining discipline of staff, promoting sound labour relations and compliance by the Municipality with applicable labour legislation. Advising the political office bearers. Developing and maintaining a system whereby community satisfaction with Municipal services is assessed. Implementing National and Provincial legislation applicable to the Municipality, and performing other function that may be assigned by the Municipal Council. Administering and implementing the Municipality's By-laws and other legislations. Being responsible for all income and expenditure of the Municipality, all assets, the discharge of liabilities and proper diligent compliance with applicable Municipal Finance Management Act. Implementing strategic goals of the municipality through cooperation and innovative team work.

Greater Letaba Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender and disability) in the municipality through filling of this position. Candidates whose appointment promotes representation will receive preference. The municipality reserves the right not to fill the advertised position.

Applications should be submitted on an official application form for senior managers obtainable from the municipal website (www.greaterletaba.gov.za) / Greater Letaba municipality offices and must be accompanied by comprehensive curriculum vitae, certified copies of academic qualifications, academic records, Identity Document and driver's license. Short listed candidates will be required to produce original copies of qualifications and identity document on or before the appointment.

NB: When you apply for this post, you give the municipality consent to process your personal information. The successful candidate will be subjected to security vetting, required to submit disclosure of financial interest, be expected to sign an employment contract and performance agreement. Recommended candidates will be subjected a competency assessment test.

Correspondences will only be entered into with short listed candidates. Applicants will be penalized for canvassing.

Please forward all applications to: **The Municipal Manager, Greater Letaba Municipality, P.O. Box 36, Modjadjiskloof 0835**, or applications may be hand delivered at the **Municipal Offices, Civic Centre, Botha Street, Modjadjiskloof**. Faxed or e-mailed applications will not be considered. Enquiries must be directed to Mr Lekhota MP at 015 309 9246/7/8.

Closing date: 14 October 2022, 12H00.

**MANKGABE MF
MUNICIPAL MANAGER**

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