



# GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,  
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za

## RE-ADVERTISEMENT

Greater Letaba Municipality invites suitably qualified, experienced, and committed individuals to apply for the following position:

### SENIOR MANAGER: DEVELOPMENT AND TOWN PLANNING

(Performance-based permanent contract)

**REMUNERATION PACKAGE: R 907 864. 00 - R 1 037 559. 00 - R 1 150 465. 00 p.a**

*(Total remuneration package will be paid as per the applicable Regulation on Determinations of Upper Limits for senior managers)*

#### REQUIREMENTS:

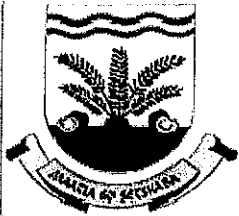
A Bachelor of Science degree in Building Science / Architect / Bachelor degree in Town and Regional Planning/ Development studies / Economics / Development Economics or equivalent tertiary qualification. A minimum of 5 years' experience at a middle management level. A Qualification relating to the National Treasury Competency Requirements for senior officials such as CPMD/MFMP/ELMDP will also be an added advantage. A code EB driver's license. Computer literacy.

#### KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Good knowledge of SCM Regulations and PPPF Act 2000 (Act No.5 of 2000). Knowledge of geographical information systems. Knowledge of spatial, town and development planning. Must have extensive knowledge of the public office environment. Must possess proven skills in respect of planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

#### KEY PERFORMANCE AREAS:

Provide strategic leadership in Development and Town Planning directorate. Responsible for development planning, LED, land use management and planning human settlement. Administration and development of Spatial Development Framework and related Town Planning functions. Develop and maintain GIS. Formulation of development policies, strategies and action plans. Stimulate the local economy by promoting job creation, investment and the development of SMMEs, marketing and tourism. The successful candidate shall report to the Municipal Manager.



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Greater Letaba Municipality invites suitably qualified, experienced, and committed individuals to apply for the following position:

### CHIEF FINANCIAL OFFICER

(Performance-based permanent contract)

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*(Total remuneration package will be paid as per the applicable Regulation on Determinations of Upper Limits for senior managers)*

### REQUIREMENTS:

A Bachelor degree or equivalent tertiary qualification in Accounting, Finance, Commerce or Economics. A minimum of 5 years' experience gained in the middle management position in local government or similar environment. A postgraduate degree in the relevant field will be an added advantage. A Qualification relating to the National Treasury Competency Requirements for Senior Officials such as CPMD/MFMP/ELMDP will be an added advantage. A code EB driver's license. Computer literacy.

### KNOWLEDGE AND COMPETENCIES:

Good knowledge and understanding of relevant policies and legislations. Good knowledge and understanding of institutional governance systems and performance management. Must have a thorough understanding and knowledge of local government financial environment and administration including MFMA, Treasury Regulations, Supply Chain Management, working experience in GAAP and GRAP. Be knowledgeable about strategic leadership and management, strategic financial management, financial and performance reporting, risk and change management, and stakeholder relations.

### KEY PERFORMANCE AREAS:

The successful candidate will be responsible and accountable for the following: An economical, effective, efficient and accountable administration. Managing the municipality's administration in accordance with the Municipal Systems Act and other legislations applicable to local government. Implementing the municipality's Integrated Development Plan (IDP), and monitoring progress with the implementation of the plan. Managing the provision of services to the local community in a sustainable and equitable manner. Maintaining discipline of staff, promoting sound labour relations and compliance with the municipal applicable labour legislations. Advising the political office bearers. Developing and maintaining a system whereby community satisfaction with municipal services

*"To be the leading municipality in the delivery of quality services for the promotion of socio-economic development"*

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is assessed. Implementing national and provincial legislations applicable to the Municipality and performing other function that may be assigned by the municipal council. Administering and implementing the municipality's By-laws and other legislations. Being responsible for all income and expenditure of the municipality, all assets, the discharge of liabilities and proper diligent compliance with applicable Municipal Finance Management Act. Implementing strategic goals of the municipality through cooperation and innovative teamwork.

Greater Letaba Municipality is an equal opportunity and an affirmative action employer. It is our intention to promote representation (race, gender, and disability) in the municipality through filling of this position. Candidates whose appointment promotes representation will receive preference. The municipality reserves the right not to fill the advertised position.

Applications should be submitted on an official application form obtainable from the municipal website ([www.greaterletaba.gov.za](http://www.greaterletaba.gov.za)) or Greater Letaba municipality offices and must be accompanied by a comprehensive curriculum vitae, certified copies of qualifications, Identity Document, and driver's license. Short listed candidates will be required to produce original copies of qualifications and Identity Document on or before the appointment.

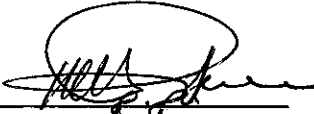
*NB: When you apply for this post, you give the municipality consent to process your personal information. The successful candidate will be subjected to security vetting, required to submit disclosure of financial interest, be expected to sign an employment contract and performance agreement. Recommended candidates will be subjected to a competency assessment test.*

Correspondences will only be entered into with short listed candidates. Applicants will be penalized for canvassing. Those who previously applied should re-apply.

Please forward all applications to: **The Municipal Manager, Greater Letaba Municipality, P.O. Box 36, Modjadjiskloof 0835**, or applications may be hand delivered at the **Municipal Offices, Civic Centre, 44 Botha Street, Modjadjiskloof**. Faxed or e-mailed applications will not be considered.

Enquiries must be directed to Corporate Services director Mr Lekhota M.P at (015) 309 9246/7/8.

Closing date: 26<sup>th</sup> January 2024 at 12H00.

  
MUNICIPAL MANAGER  
SEWAPE M.O

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