



The GTM
GREATER TUBATSE
MUNICIPALITY

South Africa's first democratic platinum city



GREATER TUBATSE MUNICIPALITY, SITUATED IN LIMPOPO PROVINCE, INVITES APPLICATIONS FROM SUITABLY QUALIFIED PERSONS TO BE CONSIDERED FOR POSITIONS LISTED HEREUNDER. THE SUCCESSFUL CANDIDATES WILL BE STATIONED AT THE MUNICIPAL OFFICES IN BURGERSFORT.

DEPARTMENT : FINANCE
POSITION : FINANCIAL MANAGEMENT INTERNS (4 POSTS)
DURATION : 2 YEARS FIXED-TERM CONTRACT
REMUNERATION : R180, 000.00 (all inclusive package per annum)

Minimum Requirements:

- National Diploma/B Degree or equivalent preferably majored in Accounting and/or Management Accounting or Economics
- Good verbal and written communication skills in English
- Computer Literate
- Knowledge of spread sheet applications

Key performance Areas:

The interns will acquire first-hand practical experience in the financial environment, including:

- Revenue collection and billing
- General Expenditure
- Budgetary planning
- Implementation of financial management reform, policies, and procedures; and Municipal legislation and regulations.
- Compilations of financial statements and management reports
- Electronically capturing financial data
- Assisting in other financial functions

Applications accompanied by a detailed CV, certified copies of certificates and other supporting documents should be submitted to the **Greater Tubatse Municipal Offices at 1 Kastania Street in Burgersfort(Human Resources Office)** or they can be posted to:

The Acting Municipal Manager
Greater Tubatse Municipality
Box 206
BURGERSFORT
1150

No faxed or emailed applications will be considered.

Closing date : 04 October 2013
Enquiries : Human Resources @ 013 231 1152/1155/1217/1149

The selection process will be influenced by the municipality's Employment Equity principles. Please note that correspondences will be limited to shortlisted candidates only. Applicants who have not been contacted within 21 days after the closing date should assume that their applications were unsuccessful.

The Municipality reserves the right not to make any appointment.

MONYEPAO MA
ACTING MUNICIPAL MANAGER

1 Kastania Street
P O Box 206, Burgersfort, 1150
Tel: (013) 231 1000
Fax: (013) 231 7467
Website: www.tubatse.co.za