



GREATER LETABA MUNICIPALITY

P.O Box 36, Modjadjiskloof, 0835, Tel (015) 309 9246/7/8,
Fax (015) 309 9419, Email:greaterletaba@glm.gov.za

Greater Letaba Municipality invites suitably qualified candidates to apply for the following positions:

ICT STEERING COMMITTEE CHAIRPERSON

REQUIREMENTS: Postgraduate degree in Computer Science or equivalent • Professional qualification / certification in either ITIL/Cobit5/PMBok/Prince2/Governance of ICT/CT Security. Minimum of 3 years' experience in ICT Management/Audit/Advisory services in CT governance, security management, ICT Incident management, and ICT performance management.

KNOWLEDGE AND COMPETENCIES: Advanced knowledge and understanding of ICT related policies and legislation; institutional governance systems and performance management; council operations and delegation of powers. Good governance. Audit and risk management establishment and functionality. Budget and finance management. Proven skills in planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

KEY PERFORMANCE AREAS: • Advise the Accounting Officer, and Senior Management of the Municipality on following matters: • CT governance • CT security management • ICT policies • ICT Incident management • ICT performance management • Effective governance Compliance with applicable CT and other legislation • Conformance to CT Standards and Good Practices • Any other issues referred to It by the Municipality • Provide oversight role and advice the Accounting Officer on ICT Corporate Governance • Respond to the Accounting Officer on any Issues raised by the Auditor-General in the audit report • Make recommendations on ICT-related projects • Review and approve CT project Implementation plans and project management documents such as risk management, information security and policies.

Term of Office and Remuneration: The term of office of the appointed candidates shall be three (3) years, thereafter, it will be subject to review by Council. The persons appointed will be remunerated in accordance with the National Treasury Guidelines. All other refundable expenses are based on the Municipal related policies in line with the National Treasury guidelines.

RISK MANAGEMENT COMMITTEE CHAIRPERSON

Minimum requirements: A minimum of a Bachelor's Degree and a Post-Graduate Degree in Risk Management, Auditing or Accounting. The ideal candidate should have a minimum of 3 years' management experience in Risk Management, Auditing/ Advisory services / Financial, Anti-Fraud and Corruption in the public / local government service. The candidate must have excellent

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knowledge of the Risk Management, Corporate Governance, Municipal Finance Management Act and Treasury Regulations, Enterprise Wide Risk Management (EWRM), ISO 31000 Standard, COSO model and Public Sector Risk Management Framework.

Duties and Responsibilities: The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge of his duties in respect of risk management with an ultimate aim of achieving the municipal objectives. The incumbent's will perform the following: Provide oversight on the review and monitoring the implementation of risk management framework, policy, charter and strategy within the municipal. Provide guidance on integration of risk management into planning, monitoring and reporting processes. Provide advice / guidance on setting risk appetite and review risk appetite, tolerance levels, and anti-fraud measures. Lead the Committee in conducting its activities in terms of the Public Sector Risk Management Framework, MFMA, Risk Committee Charter and King IV Report on Corporate Governance. Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the Committee's recommendations to address such issues. Perform any other duties of the Risk Management Committee as specified in the terms of reference (Committee Charter).

Term of Office and Remuneration: The term of office of the appointed candidates shall be three (3) years, thereafter, it will be subject to review by Council. The persons appointed will be remunerated in accordance with the National Treasury Guidelines. All other refundable expenses are based on the Municipal related policies in line with the National Treasury guidelines.

Greater Letaba Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender and disability) in the municipality through filling of this position.

Applications should be submitted at Greater Letaba municipality civic offices and must be accompanied by comprehensive curriculum vitae, certified copies of academic qualifications. Short listed candidates will be required to produce original copies of qualifications and identity document on or before the appointment.

NB: When you apply for this post, you give the municipality consent to process your personal information. The successful candidate will be subjected to security vetting and to submit disclosure of financial interest. Correspondences will only be entered into with short listed candidates. Applicants will be penalized for canvassing.

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Please forward all applications to: **The Municipal Manager, Greater Letaba Municipality, P.O. Box 36, Modjadjiskloof 0835**, or applications may be hand delivered at the **Municipal Offices, Civic Centre, Botha Street, Modjadjiskloof**. Faxed or e-mailed applications will not be considered.

Enquiries must be directed to Ms Erika Smith (0870867517) and Boitumelo Mafetsa (0870867484).

Closing date: 22 February 2019, 12H00.

**Dr SIROVHA K.I
MUNICIPAL MANAGER**



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