

Date of publication : 19 February 2018



GREATER LETABA MUNICIPALITY

FORMAL QUOTATION NOTICE AND INVITATION TO QUOTE

Experienced as well as emerging bidders are hereby invited to quote on the following:

Contract Number	Project name	Date for compulsory Briefing Session	Point scoring system	Closing date	Non-refundable Amount (VAT inclusive)	Technical Queries
RFQ028/2018	Supply & delivery of stationery	N/A	80/20	27 February 2018	R159.60	Mr. Thoka B.J @ 015 309 9246/7/8

Bid document is obtainable from the municipal office from the 19th February 2018 at 44 Botha Street, Greater Letaba Municipality in Modjadjiskloof, upon payment of non-refundable amount. Bid documents will be made available until 15H00 every working day till a day before the closing date. Both cash payable to Greater Letaba Municipality as well as point of sale (POS) payments will be accepted.

All formal quotations will remain valid for a period of 90 days after the time and date of opening. Late submissions, telegraphic, telefax or email transmission bids will not be accepted. Greater Letaba Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the bid as a whole or in part. All bidders **must** attach a **copy of detailed CSD report** in their bid submissions.

All bids and supporting documents must be sealed in a cover / envelope clearly marked **“the relevant bid number and project name above”** and must be deposited in the bid box, at Greater Letaba Municipality foyer not later than 12H00 Midday on the closing date when they will be opened in public.

All Supply Chain Management queries will be directed to Mr Ngolele HJ at (015) 309-9246/7/8 at Greater Letaba Municipality.

Mhangwana D
Acting Municipal Manager